Form PERS-23 Rev. 2/08



Application for Volunteer Services ADMINISTRATIVE OFFICE OF COURTS

RETURN TO: Human Resources Division Administrative Office of Courts 300 Dexter Avenue Montgomery, AL 36104-3741

We Are An Equal Opportunity Employer

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PART I. – APPLICANT IDENTIFICATION										
Social Security Number Last Name										
First Name				M.I.	Area Code	Pr	none Numbers			
					1 1 1	Work:				
						Home				
Mailing Address (Street Number / Name , Apt. Designation or RFD										
City										
State Zip Cod	<u> </u>									
Are you currently working within the Unified Judicial System? Yes No										
DART II _ INDICATE	ANSWER BY PLACII	IG AN "Y" I	IN THE DOOL	DED BOY						
TAKTII INDICATE	ANOWER BY LACI	10 All X	III TIL T KOI	LK BOX						
-	n discharged or forced	-		? Yes No rding character, qualific	ations, or w	ork perform	nance? Yes	l No		
				minor" traffic offense? I						
Yes No						goo,				
PART III. EDUCATION AND CERTIFICATIONS – Give Your Complete Educational History										
Did you graduate from high school or pass the high school equivalency test? Check your answer Yes No										
I EVEL	NAME & LOCATION	DATES From To		YEAR of	CRED.	DID	DEGREE OR	MAJOR		
LEVEL		Mo. Yr.	Mo. Yr.	COMPLETION	HOURS	YOU GRAD?	DIPL. & DATE	SUBJECT		
Elementary or High School										
College										
Graduate or Professional Other Education,										
Intern., etc.										
List field of work for which you are licensed, registered, or certified. Give date and source of issuance.										
Alabama county where I am primarily interested in working: (Optional) Other Alabama counties where I will accept employment:										
1 3										
Items below to be completed by Human Resources ————————————————————————————————————										
1.			2.			3.				
disqualification from e	mployment. Criminal hist	ories will be	submitted to th	ain judicial positions. The ne National Crime Inform as should be careful to disc	ation Center	(NCIC) for v	verification. Failure to	atically result in o disclose a conviction		

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PART IV. – EMP	LOYMEN	T – This s	ection must be completed even if a resume is attached.		Application for Volunteer Services				
volunteer work.	Failure t	o give co	of employment; include previous employment with the Stamplete information will result in rejection of your application tinuation sheet (page 3).						
A. Title of prese	ent or mo	st recent	position	Starting Salary					
Date employed			Name & Title of supervisor						
Date separated			Employer Address						
Full-time	Yrs.	Mos.	Duties						
	1,,	1							
Part-time	Yrs.	Mos.							
If part-time, no.	of hrs.								
worked /wk.			Reason for leaving						
			Reason for leaving						
B. Title of next	most rece	ent positi	on	Starting Salary	Last Salary				
Date employed			Name & Title of supervisor		No. emp. superv. by you				
Date separated			Employer Address						
Full-time	Yrs.	Mos.	Duties						
Dest d'	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	1.4							
Part-time	Yrs.	Mos.							
If part-time, no.	of hrs.	<u> </u>							
worked /wk.			Reason for leaving						
			•						
C. Title of next	most rece	ent positi	on	Starting Salary	Last Salary				
Date employed					No. emp. superv. by you				
Date separated	_		Employer Address Duties						
Full-time	Yrs.	Mos.							
Part-time	Yrs.	Mos.							
If part-time, no. worked /wk.	of hrs.								
worked /wk.			Reason for leaving						
false statement or to be release criminal records	s may c ed from s. If emp I also ce	ents on dause me employmoloyed, I a ertify (if a	or attached to this application are true and correct to the to be denied employment, the chance for testing, to be tent. I authorize the release of all prior employment, mit agree, consistent with applicable laws, to receive compopulicable) that I have enclosed proof of my service reg	ne best of the remove ditary senditary sensatory distration i	f my knowledge. I know that any ed from an employment register, vice, academic/school and time off in lieu of overtime cash in compliance with Act 91-584.				

	EQUAL E	MPLOY	MENT (OPPORTUNITY	REPORT	ING AND	RESEA	RCH				
FQUAL EMPLOYMENT OPPORTUNITY REPORTING AND RESEARCH (Federal Employment Opportunity Reporting and Research requires the following Information which is not used to evaluate your application.)												
D	Month Day Y ate of Birth	Male Female Yes No Sex U.S. Citizen U.S. Citizen 1. White 4. Black 2. Oriental/Asian 5. Hispanic/Latino							No			
Sc	Social Security # 3. Native American											
*Act 91-584 mandates that persons required to register with the U.S. Selective Service System (i.e., male citizens of the U.S. between the ages of 18 and 26) furnish proof of registration before any offer of employment, promotion, or advancement may be made by the State of Alabama. A copy of the Selective Service registration must accompany this application.												
	Are you willing to make a two year	Yes (X)	No (X)	DAY	SUN	MON	TUES	WED	THUR	FRI	SAT	
S P	commitment?			HOURS: from	3014	WION	1023	WED	THUK	FKI	JAI	
E C	Do you have a valid Alabama driver's license? (optional) If yes, the			HOURS: to								
F	driver's license # Are you fluent in a language other than English?			List additional languages								
C P R O	Are you associated with/related to anyone in the justice system or anyone involved in the program you are applying to?			GIVE DETAILS (use additional paper, if necessary)								
G Have you, or a member of your family, been involved in juvenile court proceedings? (optional)												
I N F	HOW DID YOU LEARN ABOUT OPPO	RTUNITIE	ES IN JU	JUDICIAL VOLUNTEERING?								
O R M A T	M A											
WHAT TYPE OF VOLUNTEER WORK DO YOU WISH TO PERFORM?												
_	CHARACTER REFERENCES (exclude relatives) NAME ADDRESS TELEPHONE NUMBER											
_												
l, t	I, the undersigned, hereby											
 understand that all the information requested will be for confidential use in determining my placement in the program. understand that I must complete all training required to maintain my position in the program, if accepted; acknowledge that, to the best of my ability, all the information given on this form is true and correct. authorize the Unified Judicial System to obtain a complete criminal background check (please see Release Form). 												
	APPLICANT'S SIGNATURE			COUNTY VOLUNTEERING					DATE			